

# BE A LEADER

## IN YMCA DAY CAMPS



## Summer Day Camp Site Supervisor

<b>Location</b>	YMCA Day Camp at sites in St. Catharines, Grimsby, Welland, Port Colborne and Niagara Falls
<b>Pay</b>	\$17.75/hour
<b>Employment Type</b>	Seasonal Contract – 42.5 to 44 hours per week. Hours of work are primarily Monday to Friday daytime, with some evenings and weekends required.
<b>Placement Date</b>	June – August 30, 2024 inclusive of 40 hours of paid training

### Why Work for the YMCA?

As a charitable organization, the YMCA of Niagara aspires to be a great workplace, committed to diversity, equity, and inclusion, where different backgrounds, experiences, and identities are appreciated and celebrated. Guided by our shared values – caring, health, honesty, inclusiveness, respect, and responsibility - the YMCA provides our employees with meaningful jobs and the opportunity to make a difference in the lives of individuals and the health of our communities. We recognize the contributions of our staff through growth opportunities and great benefits, and the knowledge that their day-to-day actions have a positive impact on the health and wellbeing of the people of Niagara.

### NATURE & SCOPE

Site Supervisors provide leadership to a YMCA Day Camp site. This includes site set up, staff training, program quality, problem solving, scheduling, supervision of staff and more! Site Supervisors maintain open, effective, and positive communication with parents/guardians, staff, community partners and other stakeholders. Site Supervisors are dynamic, organized, energetic, and responsible.

### RESPONSIBILITIES:

- Co-ordinates programs and ensures safe, quality programs for participants and staff.
- Provides staff supervision including training, mentoring, coaching and performance evaluations.
- Assists with all aspects of the operation of camp (e.g., registration, parent/guardian liaison, promotion, set up, closing).
- Provides leadership during staff training and quality assessments.
- Ensures all Ontario Camps Association standards are met and maintained.
- Ensures that there is sufficient supplies and equipment for the delivery of the program.
- Informs Camp Leadership of any serious occurrences/complaints about camp.
- Ensures that all staff on site adhere to Policies and Procedures developed by the YMCA.
- Makes immediate decisions to ensure safety and reacts accordingly to a crisis.
- Address parental/guardian concerns and ensure maximum customer satisfaction.
- Maintains regular contact with staff, camp participants, parents/guardians, community agencies and volunteers involved in program.

- Submit clear and concise incident reports and documentation in a timely manner.
- Leads staff meetings for their site.
- Embrace diversity and inclusion of all individuals.
- Participate in all mandatory training and adhere to the YMCA Child Protection Policies and Procedures as established by the YMCA of Niagara.
- Follow Non-Violent Crisis Intervention (CPI) guidelines (when certified)
- Other duties as assigned.

## **QUALIFICATIONS**

- Minimum two years' experience working with children or youth in a Day Camp and/or Residential Camp setting or equivalent
- Previous experience motivating, leading, supervising, and coaching staff
- Minimum 2 years Post-Secondary Education
- Values driven individuals who make excellent role models for children and youth
- Sound judgement and decision-making skills
- Energy, enthusiasm, and flexibility
- The ability to participate in physical activity, and work in an outdoor environment in various weather conditions
- Organizational and administrative skills
- Current Standard First Aid and CPR-C
- Current Police Vulnerable Sector Check (PVSC) issued for the YMCA of Niagara
- Access to reliable transportation and a valid driver's license
- Participate in training and adhere to the YMCA Child Protection Policy and Procedures

*This position may be supported by funding from Canada Summer Jobs and to be eligible for this grant position, candidates must be 18-30 years of age.*

## **COMPETENCIES:**

### **Child and Youth Focused**

Commits to assisting growth and development among children and youth.

### **Diversity**

Appreciates that people with different opinions, backgrounds and characteristics bring a richness to the YMCA.

### **Commitment to Organization Vision and Values**

Demonstrates and promotes a personal understanding of and appreciation for the mission, vision, strategic outcomes and values of the YMCA.

### **Concern for Health and Safety**

Acknowledges and understands how to manage and educate others of risk and harm reduction.

### **Teamwork**

Actively builds teams and encourages open relationships for maximum organizational effectiveness.

### **Creativity and Innovation**

Develops new ways or adapts existing ideas to help us achieve desired results.

**Leadership**

Guides, motivates and inspires self and others to take action to achieve desired outcomes.

**Relationship Building and Collaboration**

Builds positive interactions both internally and externally to achieve work related goals.

**Planning and Organizing**

Establishes a clearly defined and effective course of action for self and others to accomplish short and long term work goals.

**DAY CAMP OVERVIEW**

Camp operates Monday to Friday with shifts scheduled between 7:45am-5:15pm. Most camp staff are scheduled to work between 7.5 and 8.5 hours per day.

For more information on this and a variety of camps we offer, please visit our website [ymcadaycamp.ca](http://ymcadaycamp.ca). Successful applicants must attend all pre-camp meetings and training including training on YMCA Child Protection Policies and Procedures

**APPLICATION PROCESS**

All applicants are invited to apply online by visiting <http://ymcaniagara.campbrainstaff.com/>

*Internal applicants are encouraged to notify their supervisor before applying.*

*All applicants are thanked for their interest. Only those applicants being considered for an interview will be contacted by email. Please note that interviews may take place virtually.*

*Accessibility accommodations and materials in alternate formats for individuals with disabilities can be arranged upon request.*

For more information on other opportunities at the YMCA of Niagara please visit: [ymcaofniagara.org](http://ymcaofniagara.org)