

# BE A LEADER

## IN YMCA DAY CAMPS



## Summer Day Camp Program Specialist

<b>Location</b>	YMCA Day Camp at sites in St. Catharines, Welland, Grimsby, Port Colborne and Niagara Falls
<b>Pay</b>	\$17.25/hour
<b>Employment Type</b>	Seasonal Contract – 42.5 to 44 hours per week. Hours of work are primarily Monday to Friday daytime, with some evenings and weekends required for training
<b>Placement Date</b>	Mid-June – August 30, 2024 inclusive of paid pre-camp training

### Why Work for the YMCA?

As a charitable organization, the YMCA of Niagara aspired to be a great workplace, committed to diversity, equity and inclusion, where different backgrounds, experiences and identities are appreciated and celebrated. Guided by our shared values – caring, health, honesty, inclusiveness, respect and responsibility – they YMCA provides our employees with meaningful jobs and the opportunity to make a difference in the lives of individuals and the health of our communities. We recognize the contributions of our staff through growth opportunities and great benefits, and the knowledge that their day-to-day actions have a positive impact on the health and wellbeing of the people of Niagara.

### NATURE & SCOPE

Program Specialists play a vital role in ensuring program quality and delivering safe age-appropriate and site-specific programming. Program Specialists are knowledgeable in camp activities, songs, programming developmentally appropriate activities, completing checks for consistency in camp programs and creating an inclusive environment for campers of all abilities and ages to participate. The Program Specialist will also be responsible for delivering programming themselves at various points in the day. Program Specialists are responsible for ensuring all campers have a positive camp experience and supporting the camps on site as necessary.

### RESPONSIBILITIES

- Skilled in leading/teaching a variety of camp activities
- Lead engaging and hands-on programming
- Provide input into staff meetings and assist as needed
- Oversee the development and execution of programs, activities, and the schedule
- Assist the Site Supervisor with the day-to-day operations of camp
- Assist with training and preparation for the camp season
- Responsible for supervision of campers as needed
- Address parental/guardian concerns and ensure maximum customer satisfaction.
- Maintains high standards in program delivery, communication, coaching and mentoring of all staff
- Regular contact with staff, camp participants, parents/guardians, community agencies, and volunteers involved in the program

- Further support staff in the planning, supervision, and leading of activities
- Submit clear and concise incident reports and documentation in a timely manner.
- Follow Non-Violent Crisis Intervention (CPI) guidelines (when certified)
- Other duties as assigned

## **QUALIFICATIONS**

- At least two summer seasons of experience working with children or youth in a Day Camp and/or Residential Camp setting or equivalent.
- Sound judgement and decision-making skills
- Energy, enthusiasm, and flexibility
- Experience planning and leading programs
- The ability to participate in physical activity, and work in an outdoor environment in various weather conditions
- Current Police Vulnerable Sector Check (PVSC) issued for the YMCA of Niagara
- Standard First Aid and CPR- C
- Participate in training and adhere to the YMCA Child Protection Policy and Procedures

*This position may be supported by funding from Canada Summer Jobs and to be eligible for this grant position, the successful applicant must be between the ages of 18 to 30 years of age.*

## **COMPETENCIES:**

### **Child and Youth Focused**

Commits to assisting growth and development among children and youth.

### **Diversity**

Appreciates that people with different opinions, backgrounds and characteristics bring a richness to the YMCA.

### **Commitment to Organization Vision and Values**

Demonstrates and promotes a personal understanding of and appreciation for the mission, vision, strategic outcomes and values of the YMCA.

### **Concern for Health and Safety**

Acknowledges and understands how to manage and educate others of risk and harm reduction.

### **Teamwork**

Actively builds teams and encourages open relationships for maximum organizational effectiveness.

### **Creativity and Innovation**

Develops new ways or adapts existing ideas to help us achieve desired results.

### **Leadership**

Guides, motivates and inspires self and others to take action to achieve desired outcomes.

## **DAY CAMP OVERVIEW**

Camp operates Monday to Friday with shifts scheduled between 7:45am-5:15pm. Most camp staff are scheduled to work between 7.5 and 8.5 hours per day.

For more information on this and a variety of camps we offer, please visit our website [ymcadaycamp.ca](http://ymcadaycamp.ca). Successful applicants must attend all pre-camp meetings and training including training on YMCA Child Protections Policies and Procedures

## **APPLICATION PROCESS**

All applicants are invited to apply online by visiting <http://ymcانيagara.campbrainstaff.com/>

*Internal applicants are encouraged to notify their supervisor before applying.*

*All applicants are thanked for their interest. Only those applicants being considered for an interview will be contacted by email. Please note that interviews may take place virtually.*

*Accessibility accommodations and materials in alternate formats for individuals with disabilities can be arranged upon request.*

For more information on other opportunities at the YMCA of Niagara please visit: [ymcaofniagara.org](http://ymcaofniagara.org)