



**YMCA of  
Niagara**

## YMCA Employment Opportunity

### April Break Day Camp Site Supervisors

**Positions available in:** St. Catharines, Niagara Falls and Port Colborne

**Seasonal position 9 hrs/day**

**Days of work:** April 12-16, 2021 with training prior

**Starting Salary: \$15.35/hr**

**Site Supervisors** are responsible for the day to day operations and management of the camps running at their site. This includes site set up, staff training, program quality, communication with parents, problem solving, scheduling and supervision of staff. Site Supervisors will maintain open and positive communication with community partners and organizations as well as the YMCA branches.

#### QUALIFICATIONS:

- Values driven individuals who make excellent role models for children and youth
- Sound judgement and decision making skills
- Energy, enthusiasm and flexibility
- Minimum 2 years' experience in YMCA Day Camp.
- Previous experience motivating, leading, supervising and coaching staff
- Minimum 2 years Post Secondary Education
- Current Standard First Aid and CPR-C
- A clear and satisfactory criminal reference check inclusive of the vulnerable sector search (CRC VSS) issued for the YMCA of Niagara
- Successful candidates must attend all pre-camp orientation and all mandatory trainings
- Participate in training and adhere to the YMCA Child Protection Policies and Procedures as established by the YMCA of Niagara

#### RESPONSIBILITIES:

- Co-ordinates programs and ensures safe, quality programs for participants and staff
- Provides staff supervision including training and performance evaluations of camp counselors
- Assists with all aspects of the operation of camp (registration, parent liaison, promotion, set up and camp closing)
- Provides leadership to all staff training and upholds YMCA policies and procedures
- Reports directly to the Director of Day Camp
- Ensures that there is sufficient supplies and equipment for the delivery of the program
- Provides direct supervision to all staff on site
- Ensures Director/Manager are informed of any serious occurrences/complaints about camp
- Ensures that all staff on site adhere to Policies and Procedures developed by the YMCA
- Makes immediate decisions to ensure safety and reacts accordingly to a crisis
- Is able to address parental concerns and ensure maximum customer satisfaction

The YMCA is a charity dedicated to building healthy communities.

The YMCA of Niagara delivers programs in Health & Fitness, Community Outreach, Child Care, Day Camp and Employment & Newcomer Services throughout Ontario's Niagara Region.

We are committed to nurturing the potential of children, youth and families, promoting healthy living and fostering social responsibility within the community.

Operating from 112 sites across Niagara, and supported by 1,500 employees and 840 volunteers annually, the YMCA has a positive impact on the health of over 92,000 individuals annually.

Our focus on inclusiveness and accessibility means we serve people of all ages, backgrounds and abilities through all stages of life. Through the YMCA Strong Kids campaign, the YMCA is accessible to all.

Building healthy  
communities



## YMCA Employment Opportunity

### RESPONSIBILITIES (CON'T):

- Maintains regular contact with staff, camp participants, parents, community agencies and volunteers involved in program
- Other duties as assigned

### All YMCA Staff are required to perform the following additional job duties as related to COVID-19:

- Follow procedures and policies to help reduce the spread of COVID-19 as established by the YMCA of Niagara and informed by the Ministry of Health and Niagara Region Public Health.
- Ensure established groups are maintained and support the tracking of interactions between staff and participants on site.
- Lead activities that support social distancing and promote the health and safety of everyone involved.
- Encourage, promote and role model social distancing and responsible health practices.
- Follow guidelines and sound judgement about when to wear personal protective equipment.
- Visually observe participants and other staff and report any new symptoms immediately.
- Immediately report any health and safety concerns to your supervisor and health and safety representative.
- Participate in self-screening when required, and act as a screener when required for staff and participants.
- Stay home when you are sick or have any COVID-19 symptoms. Follow established call in procedures.
- Participate in ongoing and scheduled cleaning and disinfecting of equipment and surfaces.
- Follow proper hand washing procedures and ensure participants in your care are doing the same.
- Participate in necessary meetings and trainings online utilizing your own device and Wi-Fi.

### DAY CAMP OVERVIEW:

Camp runs Daily from 8:00am to 5:00pm.

For more information on this and the variety of camps we offer, please visit our website [ymcadaycamp.ca](http://ymcadaycamp.ca).

Successful applicants must attend all pre camp meetings and trainings, including training on YMCA Child Protection Policies & Procedures.

**All applicants are invited to submit an online application by March 12, 2021 via:**

<http://ymcaniagara.campbrainstaff.com/>

*Only those applicants being considered for an interview will be contacted.*

*Accessibility accommodations and materials in alternate formats for individuals with disabilities can be arranged upon request*

If you require additional information or have any questions about the hiring process, please email [ymcadaycamp@niagara.ymca.ca](mailto:ymcadaycamp@niagara.ymca.ca) or call 905-934-9755 ext. 280.

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